

In addition to the claim form, you will need to submit, if applicable,

- 1) Police Report
- 2) Itemized bills for medical or mental health counseling expenses
 - a. For mental health counseling, also submit the Mental Health Counselor's Report filled out by your therapist and your treatment plan.
- 3) Signed funeral service contract for funeral expenses
 - a. Also submit documentation showing benefit amounts received due to the death, if applicable.
- 4) Lost earnings
 - a. Completed Employment Verification Form filled out by your employer. If you are self-employed, please submit the preceding two years' worth of tax returns.
 - b. Physician's Statement if time missed from work is due to physical trauma. The Mental Health Counselor's Report will suffice for psychological trauma.
- 5) Loss of support
 - a. Documentation outlining amount of support brought into household by the supporter at the time of the crime.
- 6) If you are having difficulty, please call 502-782-8255 for assistance.

